CALIFORNIA INSTITUTE OF TECHNOLOGY
Petition to the Dean of Graduate Studies, Mail Code 230-87

Last Name_____ First Name_____

Option_____ Year Entered Caltech_____ Degree_____

Mail Code_____ Campus Extension_____ Email_____

STUDENT IS RESPONSIBLE FOR OBTAINING ALL OF THE APPROPRIATE SIGNATURES

❑ Overload (>62 course and assistantship hours combined)
Total course units_____ Term_____ Academic Year_____

❑ Underload (<36 course units)
Total course units_____ Term_____ Academic Year_____

❑ DROP the following course(s)_____
Total course units after drop _____ Term_____ Academic Year_____

❑ ADD the following course(s)_____
Total course units after add _____ Term_____ Academic Year_____

❑ Tuition Waiver (Only applicable to graduating students not receiving a stipend) Submit a copy of the Ph.D. examination petition prior to the third Friday during the term in which the exam will be taken.

❑ Continued Enrollment for the term following the Ph.D. defense (Limited to one term)

❑ Late Registration (Provide reason)
Term_____ Academic Year_____

❑ Sabbatical (Provide reason for the leave, date last attended classes, and forwarding address)
- ❑ Medical (use Medical Leave Petition)
- ❑ Non-medical

From (date)_____ Until (date)_____

❑ Detached Duty (Provide details including location and summary of work being performed)
From (date)_____Until (date)_____

❑ Withdrawal (Provide reason, date last attended classes, and forwarding address)
Effective date_____

_____ _____ _____
Thesis Advisor (Sabbatical Only) Date Student Signature

Remarks:

❑ Recommended
❑ Not Recommended

_____ _____
Date Option Representative

❑ Approved
❑ Not Approved

_____ _____
Date Dean of Graduate Studies